Welcome to the
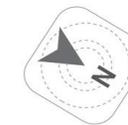## Briefing of
Master of Philosophy (Mphil)
&
Doctor of Philosophy (PhD)
Semester 2, Session 2025/2026

Dr. Adibi Rahiman Md Nor / Dr Zulfirdaus Zakaria

Programme Coordinator

UNIVERSITI MALAYA CAMPUS MAP

INSTITUT PENGAJIAN TERMAJU
Institute for Advanced Studies

UNIVERSITI MALAYA

UNIVERSITY OF MALAYA
CAMPUS MAP

JALAN ELMU GATE
Tadika UM
Economics & Administration
Education
Business & Accountancy
Arts & Social Sciences
Centre for Civilisational Dialogue
UM Specialist Centre
Museum of Asian Art
Main Library
PERSIARAN ELMU
LENGKOK CENDEKIA
PERSIARAN BERNAS
9th College
SEC 16 GATE
Geology
3rd College
4th College
Languages & Linguistics
7th College
UNIVERSITY ROAD
P1 GATE
PERSIARAN AKAL
LINGKUNGAN BUDI
Science
ICT Services (PTM)
LINGKARAN WAWASAN
8th College
10th College
Engineering
Kompleks Perdanasiswa/ ISC
Museum of Zoology
Malay Studies
2nd College
UM LAKE
Computer Science & Information Technology
Bulit Environment
Dewan Tunku Canselor (DTC)
LINGKUNGAN BUDI
High Impact Research (HIR)
RIMBA ILMU (Botanical Garden)
PERSIARAN GAGASAN
Security Office/ Cultural Centre
ROTU Training Site
Dentistry
Medical
6th College
Examination Building
Chancellery
UM Press
Islamic Studies
Rimba Ilmu
1st College
LINGKUNGAN BUDI
UM Sports Ground
Centre for Foundation Science (PASUM)
UM Arena
Law
LINGKARAN WAWASAN
UM Medical Centre
Ambang Asuhan Jepun
Kong-Zi
5th College
Sports Centre
Graduate Studies
Swimming Pool
Research Management & Innovation Complex
Asia-Europe
CHANCELLERY ZONE
RIMBA ILMU ZONE
LIBRARY ZONE
LINGKARAN WAWASAN
FACULTY/ INSTITUTE/ CENTRE
RESIDENTIAL COLLEGES
FACILITIES/ ADMINISTRATION
12th College
11th College
Reserve Office Training Unit (ROTU)
Department of Development and Asset Maintenance (JPPHB)
SUSUR DAMANSARA
KL GATE
DAMANSARA GATE
PANTAI BARU ROAD
SPRINT HIGHWAY

UNIVERSITI MALAYA

ACADEMIC PROGRAM (Research Mode)

Doctor of Philosophy (PhD)

- The goal of Doctor of Philosophy (PhD) programme is to produce scholars who can lead the development and dissemination of knowledge as leader in research and teaching as well as services for the society.
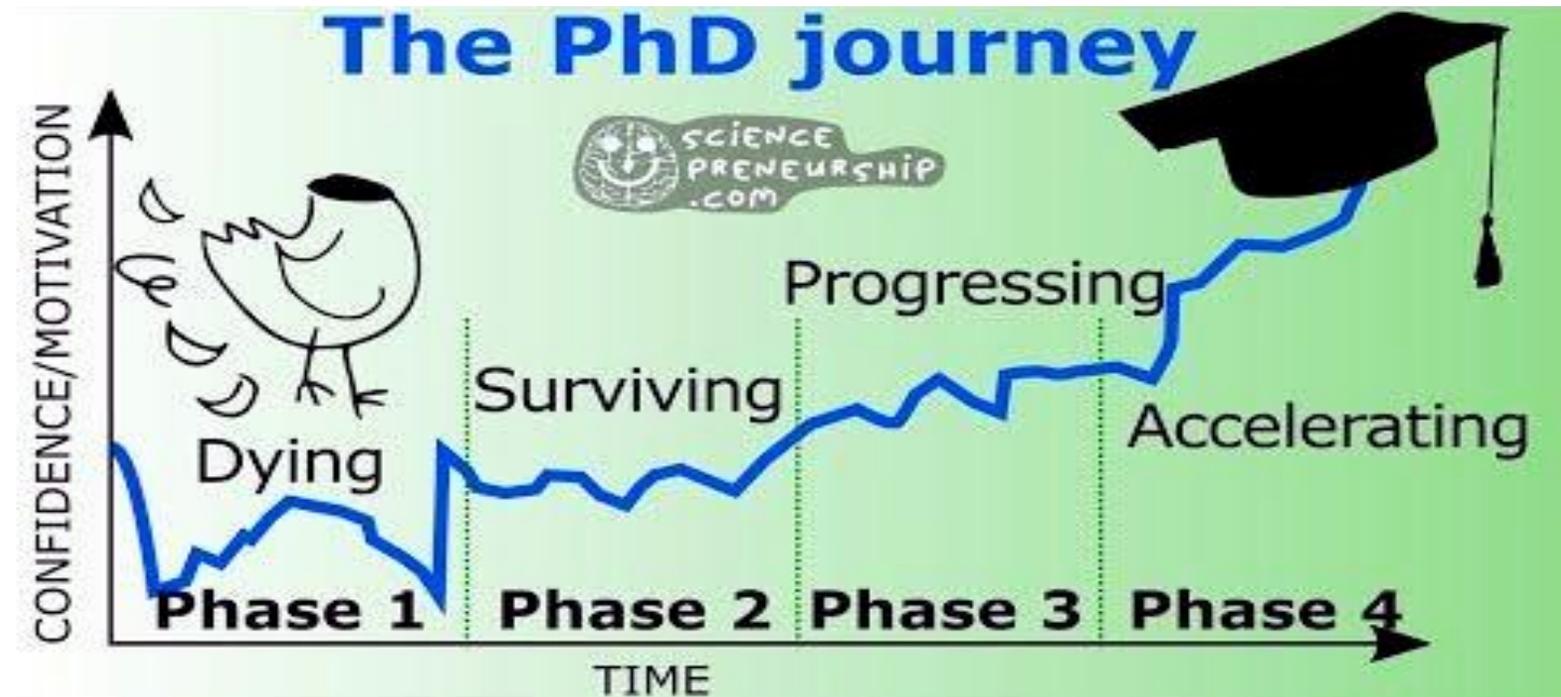
Master of Philosophy (MPhil)

- The goal of Master of Philosophy (MPhil) is to produce highly educated and skilled graduates in their own research fields, as well as engaging in scientific activities to generate new knowledge and application that fulfill the needs of an informed society.

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UNIVERSITI MALAYA

Home of the Bright, Land of the Brave | Di Sini Bermulanya Pintar, Tanah Tumpahnya Berani

UNIVERSITI MALAYA

PhD PROGRAMME

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The PhD Journey

A journey of a thousand miles must begin with a single step

It's a battle and a journey, hell you're at war!

GENERAL INFORMATION

DOCTOR OF PHILOSOPHY (PhD)

- The Doctor of Philosophy (PhD) is the highest degree awarded by the University.
- It requires the conduct of an original research project, writing and defense of a thesis.

Duration of Study:
Minimum: 4 Semesters
Maximum: 12 Semesters

Graduate on Time (GOT):
7 Semesters or 42 Months

Pass **seminars**:
1. Proposal defence
2. Confirmation defence*
3. Candidature defence

Pass **HVX8001** Advanced Research Methodology

* Applicable for fast-track candidates

Proof of **Acceptance of Publication**:
Science: Two (2) articles in the journal indexed by the WoS
Non-Science: One (1) article in the journal indexed by the WoS **OR** One (1) article in the journal indexed by Scopus Q1/Q2 **OR** Two (2) articles in the journal indexed by Scopus/ESCI/ERA Journal List
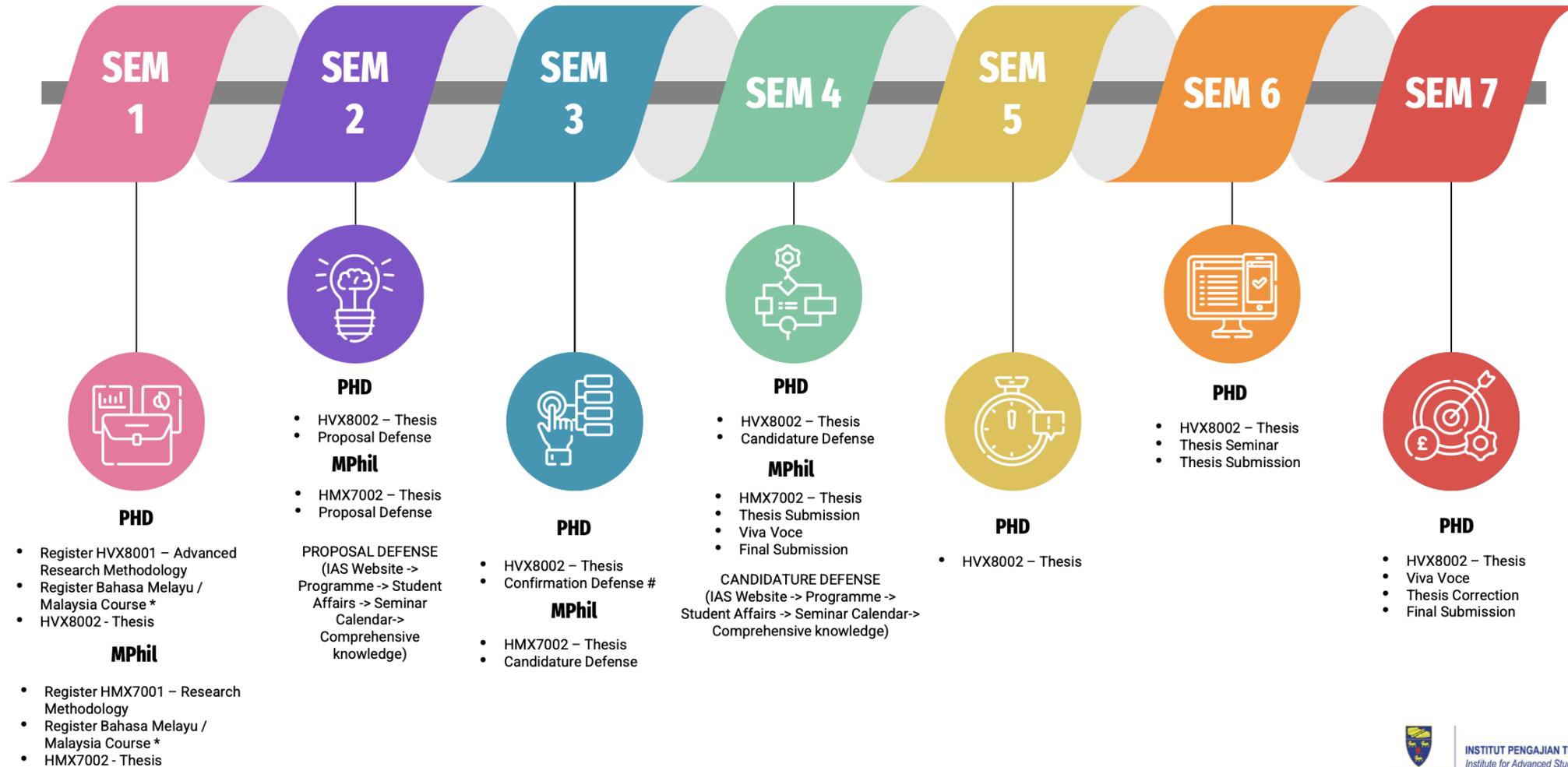
Pass **Viva Voce**

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PhD – PROGRAMME STURUCTURE

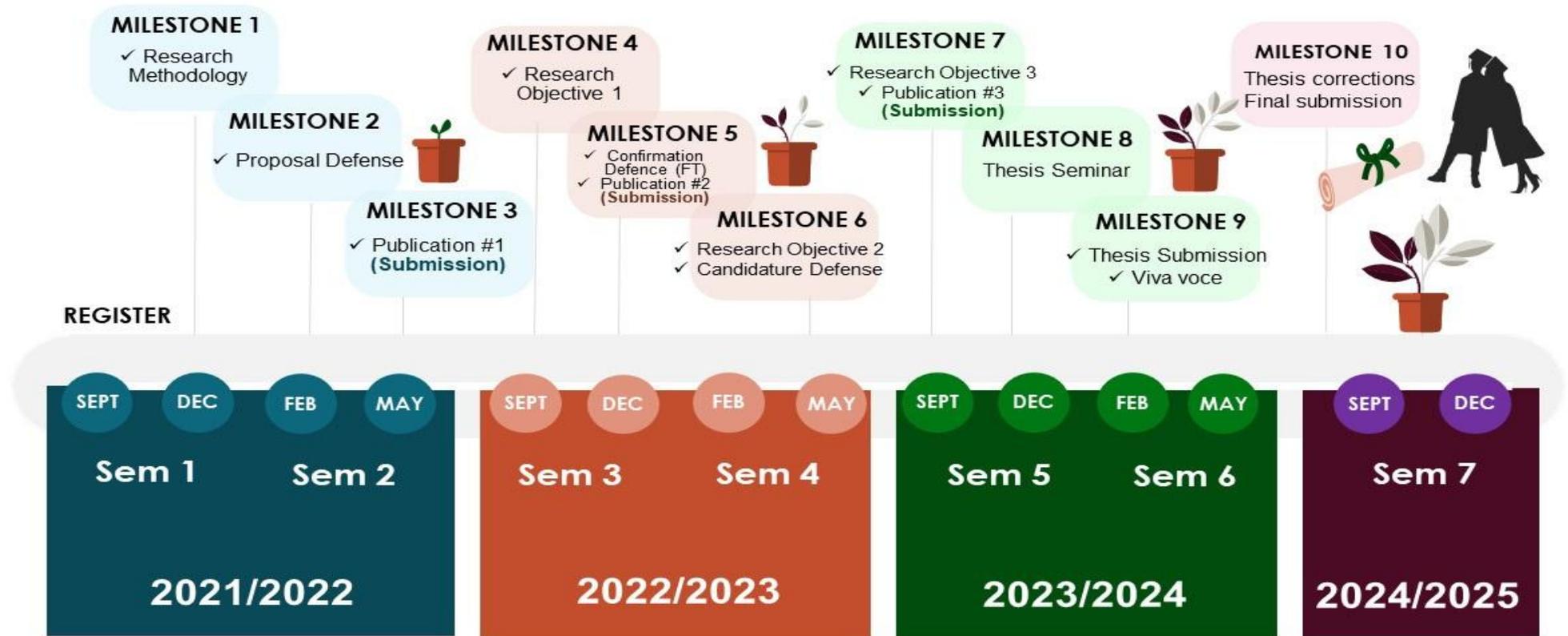| Year	Semester 1	Semester 2
Year 1	HVX8001 Advanced Research Methodology *Bahasa Melayu / Bahasa Malaysia course HVX8002 Thesis	HVX8002 Thesis **Proposal Defence**
Year 2	HVX8002 Thesis **#Confirmation Defence**	HVX8002 Thesis **Candidature Defence**
Year 3	HVX8002 Thesis	HVX8002 Thesis **Thesis Seminar**
*Applicable for International Candidates only #Applicable for Fast-track Candidates only		

MPhil & PhD – PROGRAMME STURUCTURE

SEM 1

SEM 2

SEM 3

SEM 4

SEM 5

SEM 6

SEM 7

SEM 1 – PHD
- Register HVX8001 – Advanced Research Methodology
- Register Bahasa Melayu / Malaysia Course *
- HVX8002 - Thesis

MPhil
- Register HMX7001 – Research Methodology
- Register Bahasa Melayu / Malaysia Course *
- HMX7002 - Thesis

SEM 2 – PHD
- HVX8002 – Thesis
- Proposal Defense

MPhil
- HMX7002 – Thesis
- Proposal Defense

PROPOSAL DEFENSE (IAS Website -> Programme -> Student Affairs -> Seminar Calendar-> Comprehensive knowledge)

SEM 3 – PHD
- HVX8002 – Thesis
- Confirmation Defense #

MPhil
- HMX7002 – Thesis
- Candidature Defense

SEM 4 – PHD
- HVX8002 – Thesis
- Candidature Defense

MPhil
- HMX7002 – Thesis
- Thesis Submission
- Viva Voce
- Final Submission

CANDIDATURE DEFENSE (IAS Website -> Programme -> Student Affairs -> Seminar Calendar-> Comprehensive knowledge)

SEM 5 – PHD
- HVX8002 – Thesis

SEM 6 – PHD
- HVX8002 – Thesis
- Thesis Seminar
- Thesis Submission

SEM 7 – PHD
- HVX8002 – Thesis
- Viva Voce
- Thesis Correction
- Final Submission

HOW TO WIN THE BATTLE?

MPhil PROGRAMME

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Institute for Advanced Studies

UNIVERSITI MALAYA

GENERAL INFORMATION

MASTER OF PHILOSOPHY (PhD)

Duration of Study:
Minimum: 2 Semesters
Maximum: 8 Semesters

Graduate on Time (GOT):
4 Semesters or 24 Months

Pass **seminars**:
1. Proposal defence
2. Candidature defence

Pass **HMX7001**
Research Methodology

Proof of Acceptance of Publication:
Science: One (1) article in the journal indexed by the WoS
Non-Science: One (1) article in the journal indexed by the WoS OR One (1) article in the journal indexed by Scopus/ESCI/ERA Journal List

Pass **Viva Voce**

MPhil – PROGRAMME STURUCTURE

Year	Semester 1	Semester 2
Year 1	HMX7001 Research Methodology *Bahasa Melayu / Bahasa Malaysia course HMX7002 Thesis	HMX7002 Thesis **Proposal Defence**
Year 2	HMX7002 Thesis **Candidature Defence**	HMX7002 Thesis
*Applicable for International Candidates only		

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MPhil & PhD – PROGRAMME STURUCTURE

SEM 1 | **SEM 2** | **SEM 3** | **SEM 4** | **SEM 5** | **SEM 6** | **SEM 7**

SEM 1

PHD
- Register HVX8001 – Advanced Research Methodology
- Register Bahasa Melayu / Malaysia Course *
- HVX8002 - Thesis

MPhil
- Register HMX7001 – Research Methodology
- Register Bahasa Melayu / Malaysia Course *
- HMX7002 - Thesis

SEM 2

PHD
- HVX8002 – Thesis
- Proposal Defense

MPhil
- HMX7002 – Thesis
- Proposal Defense

PROPOSAL DEFENSE
(IAS Website -> Programme -> Student Affairs -> Seminar Calendar-> Comprehensive knowledge)

SEM 3

PHD
- HVX8002 – Thesis
- Confirmation Defense #

MPhil
- HMX7002 – Thesis
- Candidature Defense

SEM 4

PHD
- HVX8002 – Thesis
- Candidature Defense

MPhil
- HMX7002 – Thesis
- Thesis Submission
- Viva Voce
- Final Submission

CANDIDATURE DEFENSE
(IAS Website -> Programme -> Student Affairs -> Seminar Calendar-> Comprehensive knowledge)

SEM 5

PHD
- HVX8002 – Thesis

SEM 6

PHD
- HVX8002 – Thesis
- Thesis Seminar
- Thesis Submission

SEM 7

PHD
- HVX8002 – Thesis
- Viva Voce
- Thesis Correction
- Final Submission

GRADUATE ON TIME (GOT)

Master Candidates

MILESTONE 1
- ✓ Research Methodology

MILESTONE 2
- ✓ Proposal Defense

MILESTONE 3
- ✓ Research Objective 1
- ✓ Publication #1
- ✓ (Submission)

MILESTONE 4
- ✓ Research Objective 2
- ✓ Candidature Defense

MILESTONE 5
- ✓ Writing up
- ✓ Dissertation Submission

MILESTONE 6
- ✓ Viva voce

MILESTONE 6
- ✓ Final Submission

REGISTER

SEPT · DEC · FEB · MAY

Sem 1   Sem 2

2021/2022

SEPT · DEC · FEB · MAY

Sem 3   Sem 4

2022/2023

MPhil to PhD CONVERSION

Candidacy Status Conversion

Candidates for a Master of Philosophy (MPhil) programme by full-time research may be considered for the conversion of their candidacy status to a Doctor of Philosophy (PhD) programme by full-time research subject to the following conditions:

(a) The application period for change of candidacy status is **between twelve (12) months** from the date of commencement of registration of the MPhil program of study;

(b) Submit a **written application** to the Supervisor using the form as in Appendix 1;

(c) Submit **one (1) research report** not exceeding 6,000 words on:
(i) Introduction and scope of research;
(ii) Research objectives;
(iii) Research methods;
(iv) Research plans to lead to the PhD programmes stage.

(d) Submit research results during the study period of the MPhil programme, namely:
(i) **one journal paper accepted for publication** and one seminar presentation at the university, national or international level; OR

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MPhil to PhD CONVERSION

ii) **a patent application that is pending or has been approved** and a seminar presentation at the university, national or international level;

(2) A candidate must present his research results in one (1) seminar in front of a panel of evaluators consisting of two (2) experts from within or outside the University in related fields as determined by PTj.

(3) The period of nomination for the MPhil programme is taken into account in the period of study of the PhD programme by research.

(4) A candidate who is approved for a change of candidacy status is required to register for a PhD programme by research not later than the second lecture week of the following semester.

(5) A full-time candidate who is approved for a change of candidacy status do not need to take the Advanced Research Methodology course at the PhD programme level.

(6) A full-time candidate who is approved for a change of candidacy status shall meet the requirements of the graduation requirements including the publication requirements for the PhD programme by research.

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COMPREHENSIVE KNOWLEDGE

INSTITUT PENGAJIAN TERMAJU
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APPLICATION FOR PROPOSAL / CONFIRMATION / CANDIDATURE /

All applications must be submitted before the stipulated date*
*Applications that not complete or received after the stipulated date will not be process and need to apply again next month
The seminar calendar is available at IAS Website

01

CANDIDATE / SUPERVISOR

1. The **candidate** submits the application and all related document via google form at IAS Website based on seminar date.
2. The **supervisor** nominates two assessors (postdoc or RO is not allowed) with complete details via google form at IAS Website based on seminar date.

*(IAS Website (ias.um.edu.my) → Student Affairs → Seminar Calendar → Seminar Calendar 2026)

*The required document submission, PD CD report format, and supervision confirmation form can be found here.

02

DEPUTY DEAN OFFICE

1. The DD's Office will sent and invitation email to the panel members one week before the online presentation.

2. Three days before the seminar session, the chairperson, panel members, supervisor, and student will receive the Microsoft Teams link for the session.

03
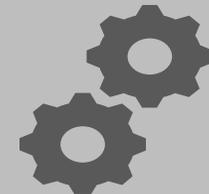
SEMINAR & RESULT ANNOUNCEMENT

1. Seminar will be conducted online using Microsoft Team platform.

2. The DD's Office will send the presentation results to the candidate and supervisor within one week after the seminar presentation.

*Please note that the results will only be released after the evaluation forms have been duly completed and signed by the Chairperson and panel members.

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APPLICATION FOR THESIS SEMINAR PRESENTATION (PHD CANDIDATE)

CONFERENCE PRESENTATION **01**

1. The candidate has presented (orally) research findings at local/international conference.
2. The candidate provides the proof of conference presentation (certificate of presentation/ appreciation, etc.) to ias_seminar@um.edu.my
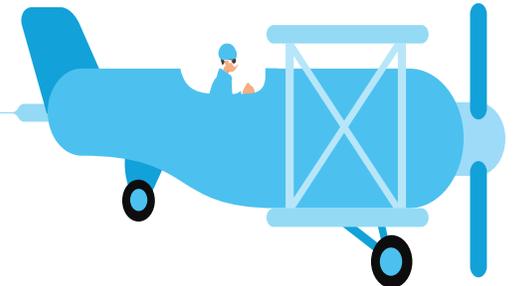
{OR}

THESIS SEMINAR PRESENTATION **02**

1. Supervisor nominates a Chairperson (senior lecturer and above) and ONE assessor (postdoc or RO is NOT allowed)
2. Supervisor will arrange candidate's thesis seminar with the panel members at their convenient time.
3. Superviosr sent the thesis seminar evaluation form together with the attendance list to ias_seminar@um.edu.my

THESIS SEMINAR CONFIRMATION **03**

1. The DD's office will send a confirmation letter of thesis seminar to the candidate and supervisor after approval from the JKIT committee members.

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ACADEMIC POLICIES

UNIVERSITI MALAYA

KAEDAH-KAEDAH UNIVERSITI MALAYA (IJAZAH KEDOKTORAN)

PERATURAN-PERATURAN UNIVERSITI MALAYA (IJAZAH KEDOKTORAN)

Renewal of Candidature (Registration)

- Any candidate who fails to register continuously for a duration of two (2) semesters with the University ceases to be a student and the student's name will be dropped from the register of students of the University.

Failing out and Termination of Candidature

- Failing the candidature defence 2 times
- Non-satisfactory progress report 2 semesters in a row
- Failing the dissertation/thesis
- Failure to complete the programme requirements within the maximum time frame

PLAGIARISM

The University views plagiarism as a serious offence. Hence, in an effort to ensure the **quality and originality of research and publication**, students are expected to adhere to the rules and guideline in the Handbook on how to avoid plagiarism. The University encourages all written work to be screened for plagiarism using the Turnitin software. Depending on the extent of plagiarism, students found guilty of this academic misconduct will be subjected to disciplinary action which ranges from a warning to expulsion from the University. **All UM students have a Turnitin account through the UM Library account**.

The plagiarism policy is clearly stated in the UMGSB Research Project Handbook. Plagiarism is a serious academic offence that is defined as being liars, insecure, dishonest and disrespectful in research practice. Plagiarism occurs when the idea of another person is taken without reference to its source.

To avoid plagiarism, Final Report submitted by the student for the purposes of examination **shall NOT exceed 30%** of the total similarity index as provided by Turnitin. The supervisor should verify and endorse the Turnitin report to be submitted together with the Final Report for examination.

In case plagiarism is detected in a Research Project sent for examination to the assessor, Special Committee will be setup to investigate and hearings will be conducted to decide on the disciplinary action to be taken against the student. Disciplinary action could range from minimum (repeat the Research Project with a new topic) to maximum (termination of the student from the PhD / Master's degree). Should second offence is detected, the student will be terminated automatically from the PhD / Master's degree programme.

WORD LENGTH

The Institute for Advanced Studies's Board meeting on 14th September 2023, approved the word length for a submission for examination, as shown in the table below:

PhD Thesis	Master by Research	Master by Mix Mode	Master by Coursework
Minimum : No			
Maximum : 100,000	Maximum : 60,000	Maximum : 40,000	Maximum : 30,000

*The word length of words excludes footnotes, reference, appendices, table, figures and prefaces.

*The minimum word length requirement is subject to the supervisor's discretion.

Supervision Policy of Postgraduate Candidates at the Universiti Malaya Online Portal

A more convenient online process

Go to -> https://ias.um.edu.my/

Choose -> Programme -> Student Affairs-> Form

Click -> *Application of Appointment / Change for Supervisor / Consultant*

Submit through email to : *ias.um@um.edu.my (ADMIN IAS)*

Must sign the Supervisor-Supervisee Undertaking of Responsibilites Form

INSTITUT PENGAJIAN TERMAJU
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MALAYA

STUDENT RESPONSIBILITIES

TIMEFRAME

Work effectively toward completion of the degree in a timely manner

ACADEMICS

Complete the program with all requirements fulfilled

STUDENT RESPONSIBILITIES

INTEGRITY & ETHICS

Highest integrity and maintain ethical standards in all aspects of the student's work

FAMILIARIZE WITH UM'S RULES & REGULATIONS

Academic Culture & Respect for Diversity in Malaysia

Scholarship in Harmony: Academic Conduct in Multicultural Malaysia

CORE VALUES OF MALAYSIAN ACADEMIA

Excellence Through Character
Academic success must be accompanied by integrity, courtesy, and proper professional conduct.

The Multicultural Fabric
Academic spaces are shaped by Malay. Chinese, Indian, and diverse Bumiputera perspectives.

Foundation of Respect
Pursuit of knowledge is guided by cultural sensitivity and respect for faculty and peers.

PROFESSIONAL EXPECTATIONS FOR MPHIL CANDIDATES

Formal Communication Standards
Use respectful and formal language in all emails and official university correspondence.

Intellectual Maturity
Exercise extreme sensitivity when discussing topics related to race, religion, or politics.

Professional Boundaries
Respect the time and academic responsibilities of supervisors and colleagues.

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UPDATES

ANNOUNCEMENTS EVENTS

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@siswa.um.edu.my
@siswa365.um.edu.my

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https://facebook.com/iasumsocmed

INSTITUT PENGAJIAN TERMAJU
Institute for Advanced Studies

Thank you!

Q&A

✉ ias.um@um.edu.my

📍 Level 2, Block D, Advanced Studies Complex, UM

🌐 https://ias.um.edu.my/

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