

MASTER DEGREE & DOCTORAL DEGREE 2025

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DEPUTY DEAN (ACADEMIC & STUDENT AFFAIR), IAS

Home of the Bright, Land of the Brave
Di Sini Bermulanya Pintar, Tanah Tumpahnya Berani



 <https://ias.um.edu.my>   [ias_um](#)

Disediakan oleh : Puan Melati

ACADEMIC CALENDAR & REGISTRATION SCHEDULE

SEMESTER I SESSION 2025/2026

ACADEMIC CALENDAR 2025/2026 ACADEMIC SESSION (MASTER AND DOCTORATE LEVEL) AMENDMENT				
SEMESTER I				
Orientation (<i>Week of Welcome</i>) - WOW	1	week	05.10.2025	- 12.10.2025
Lectures	6	weeks*	13.10.2025	- 23.11.2025
Mid Semester I Break	1	week	24.11.2025	- 30.11.2025
Lectures	8	weeks*	01.12.2025	- 25.01.2026
Revision Week	1	weeks*	26.01.2026	- 01.02.2026
Semester I Final Examination	3	weeks*	02.02.2026	- 22.02.2026
Semester I Break	2	week	23.02.2026	- 08.03.2026
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	22	weeks		
SEMESTER II				
Lectures	7	weeks*	09.03.2026	- 26.04.2026
Mid Semester II Break	1	week	27.04.2026	- 03.05.2026
Lectures	7	weeks*	04.05.2026	- 21.06.2026
Revision Week	1	week*	22.06.2026	- 28.06.2026
Semester II Final Examination	3	weeks*	29.06.2026	- 19.07.2026
Semester II Break	4	weeks	20.07.2026	- 16.08.2026
	<hr/>			
	23	weeks		
SPECIAL SEMESTER				
Lectures	7	weeks*	27.07.2026	- 13.09.2026
Special Semester Final Examination	1	week*	14.09.2026	- 20.09.2026
Special Semester Break	1	week	21.09.2026	28.09.2026
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	9	weeks		

MAYA PORTAL

2025/2026
SEMESTER I

MODULE REGISTRATION & ENROLMENT
ACTIVATION (POSTGRADUATE)

Respective Students,

Kindly note that Module Registration (Postgraduate Programmes) will be open as follows :

Mode of Study	Start Date	End Date
Current Students (Coursework, Mixed Mode & Research)		
New Students (Coursework & Mixed Mode)	22 Sept 2025 (8:30 am)	10 Oct 2025 (11:59 pm)
New Students (Research) <i>Module : Research Methodology & Thesis/ Dissertation</i>		
New Students (Research) <i>Module : Thesis/Dissertation only</i>	22 Sept 2025 (8:30 am)	25 Jan 2026 (11:59 pm)

Thank You.

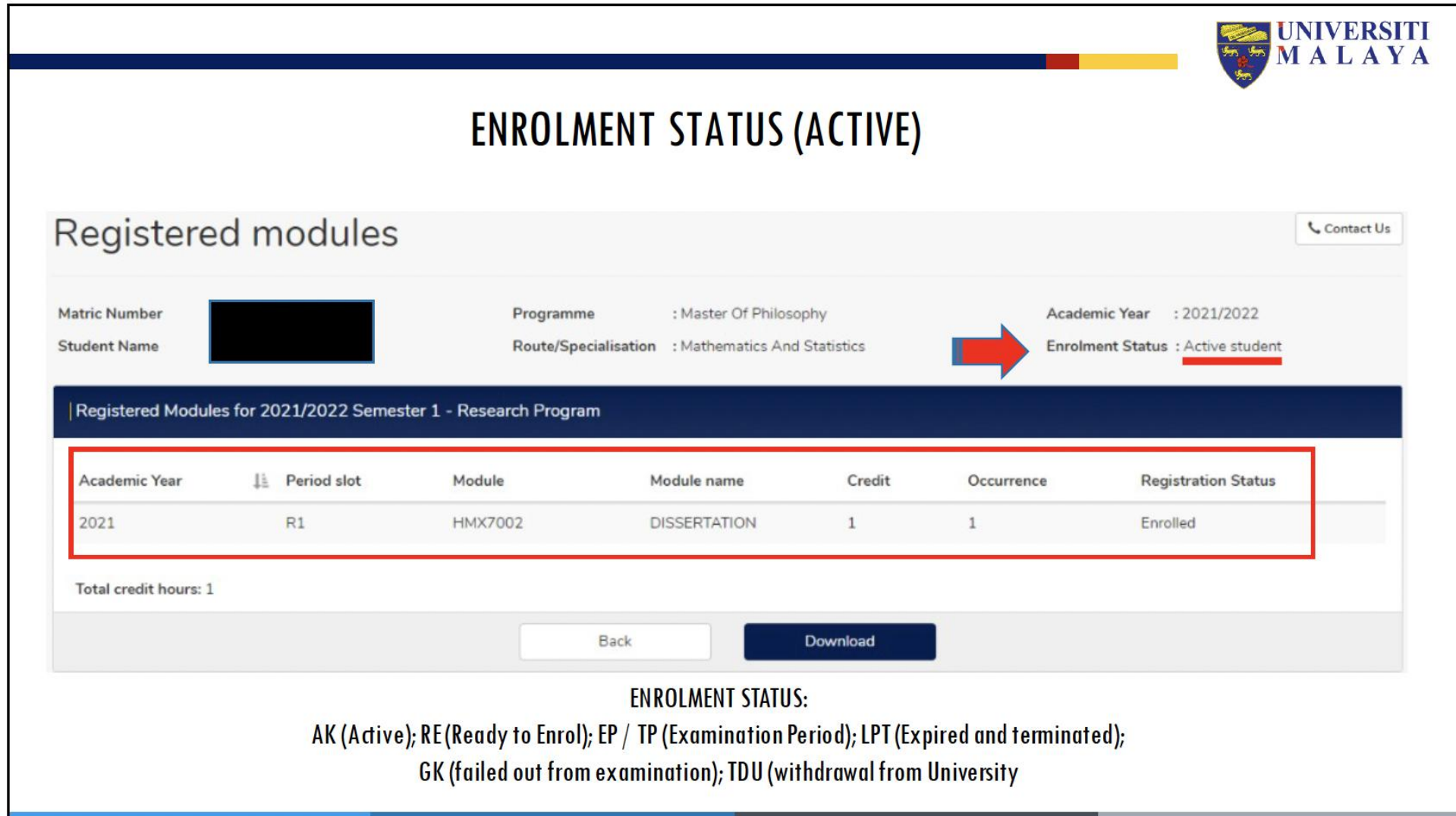
Admission & Registration Centre (ARC)
Academic Services Department (ASD)

MODULE REGISTRATION & ENROLMENT ACTIVATION SEMESTER 1, 2025/2026

After 10 October 2025, only thesis (HVX8002) and dissertation (HMX7002) registrations will be allowed, and only until **25 January 2025**.

3

ENROLMENT STATUS (ACTIVE)



UNIVERSITI
MALAYA

ENROLMENT STATUS (ACTIVE)

Registered modules Contact Us

Matric Number [REDACTED] Programme : Master Of Philosophy Academic Year : 2021/2022
Student Name [REDACTED] Route/Specialisation : Mathematics And Statistics Enrolment Status : Active student

Registered Modules for 2021/2022 Semester 1 - Research Program

Academic Year	Period slot	Module	Module name	Credit	Occurrence	Registration Status
2021	R1	HMX7002	DISSERTATION	1	1	Enrolled

Total credit hours: 1

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ENROLMENT STATUS:
AK (Active); RE (Ready to Enrol); EP / TP (Examination Period); LPT (Expired and terminated);
GK (failed out from examination); TDU (withdrawal from University)

PART III (MASTER'S DEGREE/DOCTORAL DEGREE) COURSE REGISTRATION

(1) Candidate of all modes of programme of study **shall renew his candidature** before the commencement of the semester concerned.

(Senate approval 22.07.2021)

Revised

(2) A candidate who does not register within the stipulated duration for the semester concerned will be recorded as **Not Registered**.

(Senate approval 22.07.2021)

Revised

PART III (MASTER'S DEGREE/DOCTORAL DEGREE) RENEWAL OF CANDIDATURE

Revised

(3) Any candidate who fails to continuously register for a duration of **two (2) Normal Semesters** and fail to register the following **Normal Semester**, will cease to be a candidate and his studies will be terminated.

(Senate approval 22.07.2021)

PROGRESS REPORT IS **COMPULSORY** FOR RESEARCH MODE

(6) A candidate is required to submit a **research progress report** in accordance with the work schedule and procedures prescribed by the University. The Supervisor, Co-Supervisor and consultant shall **evaluate the candidate's research progress report** in accordance with the work schedule and procedures prescribed by the University for the semester concerned.

(Senate2 approval 25.02.2021)

Revised

PLEASE PUT THIS
IN YOUR
CALENDAR OR AS
A REMINDER

(1) A candidate shall submit his dissertation or research report for examination **within the period of his candidature.** For this purpose, the candidate needs to complete at least a minimum duration of study for the Master's Degree programme. Calculation of the minimum duration shall be continuous.

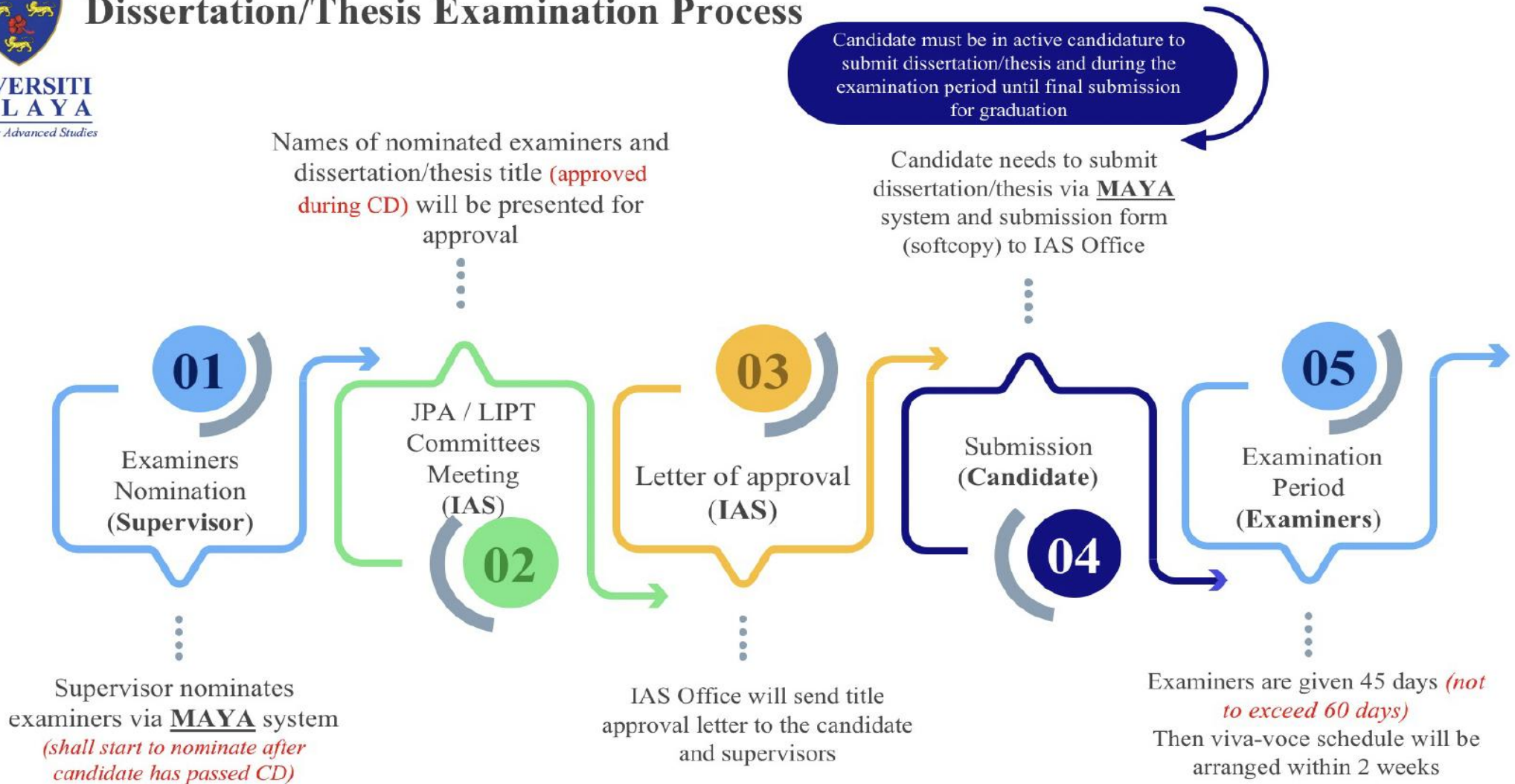
(2) The period that is taken for the examination of the dissertation and any period for corrections or further work on the dissertation as may be required by the Committee of Examiners **shall be counted as part of the maximum period of the candidate's candidature.**

(3) A candidate shall submit his dissertation or research report for examination after the title has been approved within the stipulated duration. A candidate who fails to do so is required to renew the registration for the subsequent semester except if an approval is given by the Dean of the Faculty to extend the submission deadline. If the Dean of the Faculty is the candidate's supervisor, the extension of the submission deadline is subject to the approval by the Deputy Vice-Chancellor concerned.

Please apply for extension when you are in semester 8 (Master) or semester 12 (PhD)



Dissertation/Thesis Examination Process



PART XI (DOCTORAL DEGREE) AWARDING OF DISTINCTION THESIS

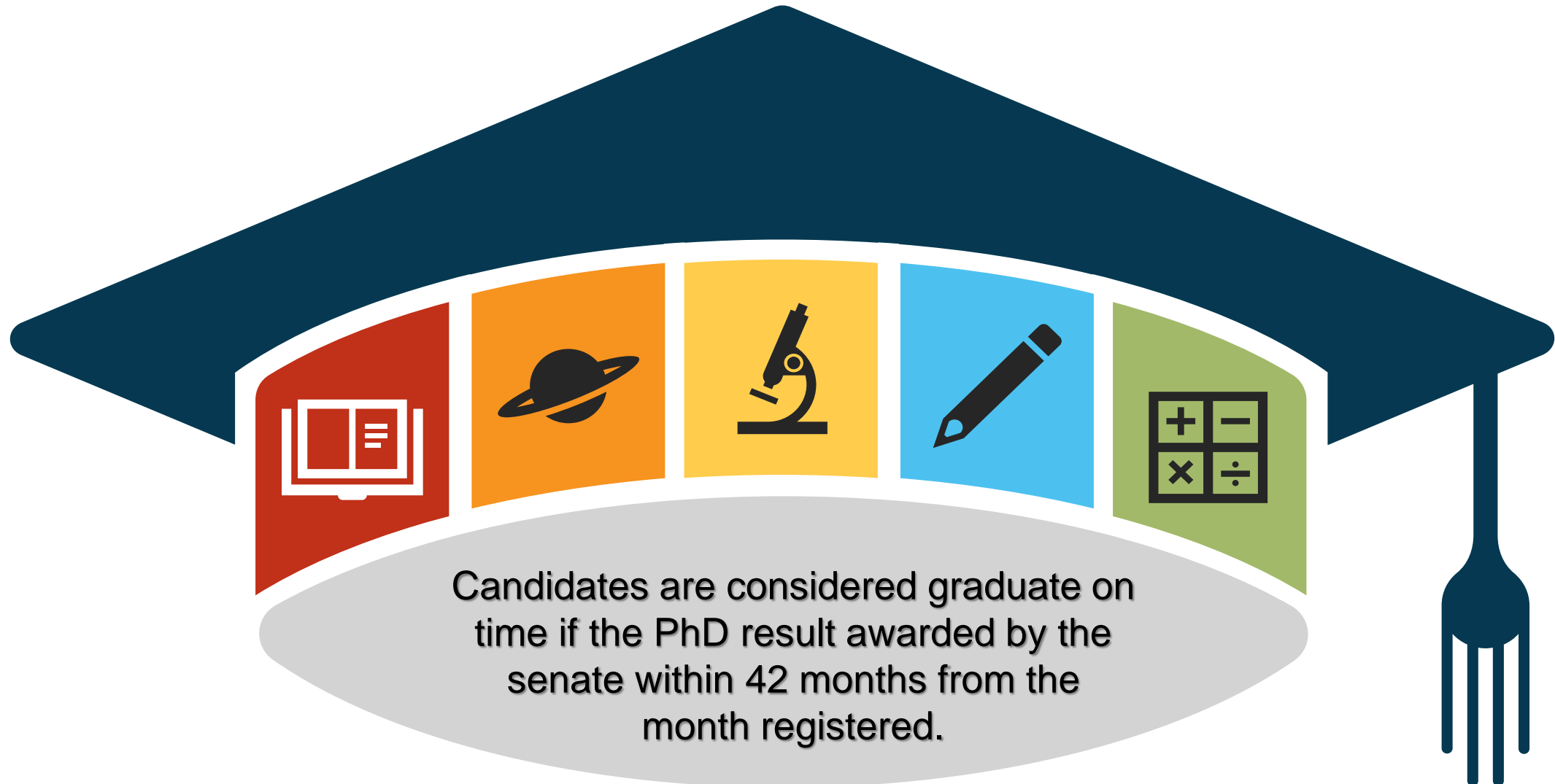
New

Candidates enrolled in research and mixed mode programmes are eligible to be awarded a thesis with distinction if they meet the following conditions

- The thesis is the **first submission for examination**;
- **Not exceeding the maximum** duration of study;
- **Recommended excellent by one of the examiners** in the examiner's report;
- The performance of the candidate during **viva voce examination is excellent**;
- The research output has been published or accepted for publication as prescribed for the requirement for graduation of the programme; and
- **Recommended by the Committee of Examiners.**

(Senate approval 23.07.2020)

GRADUATE ON TIME (GOT)



GUIDELINE FOR PUBLICATION

GUIDELINES FOR PUBLICATION IN FULFILMENT OF GRADUATION REQUIREMENTS FOR POSTGRADUATE CANDIDATES

Publication(s) produced by postgraduate candidates in fulfilment of graduation requirements must comply with the following criteria:

CRITERIA	REMARK
1. Type of Publications	<p>(1) Research article or review article in journals indexed in:</p> <p>(a) Web of Science (WoS) Core Collection databases (https://apps.webofknowledge.com)</p> <ul style="list-style-type: none"> • Science Citation Index Expanded TM • Social Sciences Citation Index and • Arts & humanities Citation Index <p>(b) *Scopus (https://www.scopus.com/); or</p> <p>(c) *Malaysian Citation Index (MyCite)(http://www.mycite.my/)</p> <p>(2)*Books published by publishers listed in:</p> <p>(a) Web of Science (WoS) Master Book List (http://wokinfo.com.com/mbi/publishers/)</p> <p>(b) Malaysian Scholarly Publishing Council or Majlis Penerbitan Ilmiah Malaysia (MAPIM) (https://www.um.edu.my/research-and-community/information-for-researchers/downloads/myra)</p> <p>(c) Any publishers listed and recognized by Academic Responsible Centre (PTj)</p> <p>*Only applicable to candidate pursuing programmes in the field of Arts and Social Sciences.</p>
2. Authorship	<p>Publications must be published with the supervisor(s). The supervisor shall act as the corresponding author. In the event that the candidate has more than one supervisor, one of them shall be the corresponding author.</p> <p>The candidate must be the first author, or either the second or subsequent author after the supervisor(s), or the first student author. In the event, two or more candidates co-author in an article, only one candidate is allowed to use this article to fulfil his/her graduation requirement.</p>

3. Authorship Agreement	Candidate must provide a copy of authorship document that was submitted to the respective publishers (e.g. Authorship Agreement/Form or Statement of Authorship or cover letter of article submission), confirming all the named authors have agreed to publication.
4. Timing	Publications accepted must be within the candidature of the candidate.
5. Topic of publications	Publications must be related and conform to the candidate's research in his/her thesis/dissertation.
6. Affiliation	Publications must carry the affiliation of the department and/or faculty where the candidate is registered.
7. Blacklisted journals	<p>Publications in journals blacklisted by the Malaysian Ministry of Higher Education (MoHE) are not accepted:</p> <ol style="list-style-type: none"> (1) Academic Journal (www.academicjournals.org); (2) Euro Journal Inc (www.eurojournals.com); (3) Common Ground Publishing (www.commongroundpublishing.com/) (4) Africa World Press Inc. (www.africaworldpressbooks.com) (5) Publications in Probable Predatory Journals according to Beall's List (http://scholarlyoa.com/publishers/) <p>The list of blacklisted journals is subject to change from time to time according to MoHE.</p>
8. Completion Period	<p>Candidates who have completed the examination of their thesis /dissertation must fulfil the publication requirement as set by the University before the expiry of their maximum period of candidature.</p> <p>If the candidates fail to fulfil the publication requirement within the approved period, they will be terminated from the program of study and considered as failed.</p>

PUBLICATION CRITERIA FOR GRADUATION

PUBLICATION REQUIREMENT FOR UNIVERSITI MALAYA POSTGRADUATE CANDIDATES

1. Doctoral Programme

No.	Mode of Study	Field	Publication Requirement
(1)	Research	Science	Proof of acceptance at least two (2) journal articles indexed in Web of Science (WoS).
(2)	Research	Social Science / Arts and Humanities	<p>Proof of acceptance at least one (1) journal article indexed in Web of Science (WoS);</p> <p>or</p> <p>Proof of acceptance at least one (1) journal article indexed in Scopus Q1/Q2;</p> <p>or</p> <p>Proof of acceptance at least two (2) journal articles indexed in Scopus/Emerging Sources Citation Index (ESCI)/ERA Journal List (Australian Research Council);</p> <p>or;</p> <p>Proof of acceptance at least one (1) journal article indexed in Scopus and two (2) journal articles of <i>Jurnal Universiti Malaya</i>. (For <i>Jurnal Universiti Malaya</i>, the list must be submitted to the Research Management Centre for approval. The duration of acceptance of the candidate's publication in <i>Jurnal Universiti Malaya</i> is only until two (2) years which is until 31.12.2025);</p> <p>or;</p> <p>Proof of acceptance at least one (1) book publication published by Web of Science (WoS) Master Book List or Universiti Malaya Press or <i>Dewan Bahasa dan Pustaka</i> or <i>Majlis Penerbitan Ilmiah Malaysia</i> (MAPIM) or any publisher recognized and listed by the Responsibility Centre (RC);</p> <p>or;</p> <p>Proof of acceptance at least two (2) chapters in book publication published by Web of Science (WoS) Master Book List or Universiti Malaya Press or <i>Dewan Bahasa dan Pustaka</i> or <i>Majlis Penerbitan Ilmiah Malaysia</i> (MAPIM) or any publisher recognized and listed by the RC. Two (2) chapters from different books are equivalent to one (1) publication.</p>

2. Master's Programme

No.	Mode of Study	Field	Publication Requirement
(1)	Research	Science	Proof of acceptance at least one (1) journal article indexed in Web of Science (WoS).
(2)	Research	Social Science / Arts and Humanities	Proof of acceptance at least one (1) journal article indexed in Web of Science (WoS); or: Proof of acceptance at least one (1) journal article indexed in the citation database of Scopus/Emerging Sources Citation Index (ESCI) / ERA Journal List (Australian Research Council); or; Proof of acceptance at least one (1) book publication published by Web of Science (WoS) Master Book List or Universiti Malaya Press or Dewan Bahasa dan Pustaka or Majlis Penerbitan Ilmiah Malaysia (MAPIM) or any publisher recognized and listed by the RC; or; Proof of acceptance at least one (1) chapter in book publication published by Web of Science (WoS) Master Book List or Universiti Malaya Press or Dewan Bahasa dan Pustaka or Majlis Penerbitan Ilmiah Malaysia (MAPIM) or any publisher recognized and listed by the RC;

Note:

- (i) Proof of acceptance refers to the final acceptance letter for publication in a journal, book, or book chapter issued by the publisher.
- (ii) Journal articles, whether in the form of full-length articles or comprehensive review articles, may be accepted as fulfilling the graduation requirements, subject to the approval of the JKIT. However, publications in the form of review chapters in books are not accepted as fulfilling the graduation requirements.
- (iii) All languages used in writing journals, books, or book chapters are acceptable, provided they meet the criteria for the publisher's status or the journal's indexing as specified.

Approved by Senate on 24.08.2023.

IAS Website (ias.um.edu.my) -> Programme -> Student Affairs -> Guideline -> Publication Criteria for Postgraduate Candidates Session Academic 2023/2024 and after.

POSTGRADUATE CONFERENCE SPONSORSHIP FUNDING TO FULFILL PHD SEMINAR

1

INSTITUTE FOR ADVANCED STUDIES (IAS)
UNIVERSITI MALAYA
IAS PG CONFERENCE SPONSORSHIP
FUND RULES & GUIDELINES

1. OBJECTIVE

To offer financial assistance to Ph.D. students who have passed their Candidature Defense, enabling them to participate in an international conference abroad to fulfill the requirements of their thesis seminar.

2. APPLICANT ELIGIBILITY

- 2.1. The applicant must be an Institute for Advanced Studies (IAS) postgraduate research student and be in an Active or Examination Period status when the application is made.
- 2.2. The applicant must present oral papers only.
- 2.3. The applicant must publish in indexed journals (WoS or Scopus) based on the accepted papers.
- 2.4. The applicant must complete and pass the Candidature Defense seminar.
- 2.5. The applicant must get approval from the supervisor.
- 2.6. The conference proceedings must be indexed.
- 2.7. All eligible PhD students are entitled to **ONE** sponsorship only during their candidature.

2

3. AMOUNT OF SPONSORSHIP

- 3.1. The maximum ceiling amount of sponsorship is **RM 3,000.00** for international conferences only.

4. APPLICATION PROCESS

- 4.1. The IAS PG Conference Sponsorship Application Form must be submitted to IAS at least four weeks before the conference date.

5. REQUIRED DOCUMENTS

- 5.1. The completed IAS PG Conference Sponsorship Application Form.
- 5.2. The completed Claiming Personal Travel to Overseas Form.
- 5.3. The Appendix A (e-Payment form)

Both form can be downloaded from the following [link](#):-

<https://ias.um.edu.my/downloadable-form>

5.4. Attach the following documents together with the application form:

- Proof of Acceptance, e.g., letter or e-mail of acceptance.
- Billed invoice with the **invoice no/order no/reference no.** (the invoice attached must be an invoice BEFORE the payment is made)
- The name of the applicant must be the same as the payer.
- A copy of the manuscript's front page with the contributors' names and addresses.
- Approval / permission letter for travel from Global Engagement (umglobe.um.edu.my)

5.5. Please email the completed application forms with the documents needed to TDIT's office at tdekan_ias@um.edu.my.

5.6. The processing of the application may take up to four weeks

Upon approval of each application, the funds will be disbursed to the applicant's account via Electronic Funds Transfer (EFT) by the UM Bursar.

IAS WEBSITE



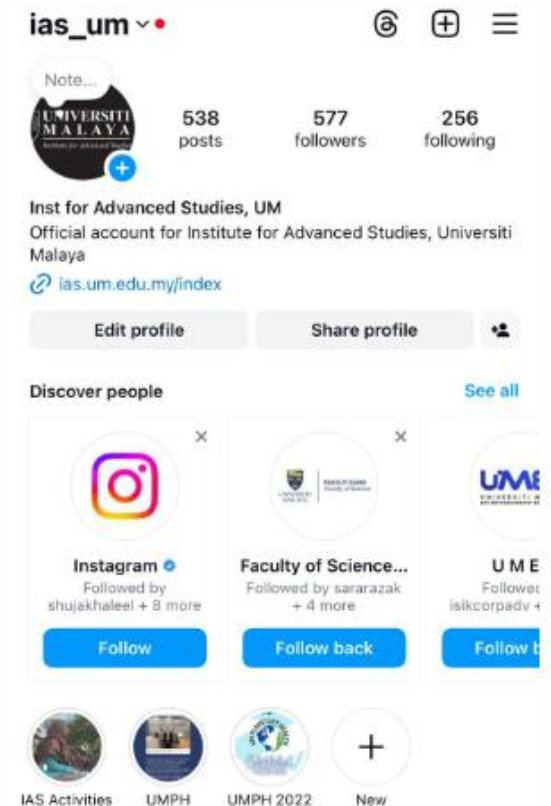
Telegram (for announcement)

[Institute for Advanced Studies \(um.edu.my\)](https://um.edu.my)

IAS SOCIAL MEDIA



Facebook Page



Instagram



INSTITUT PENGAJIAN TERMAJU
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