

MASTER DEGREE & DOCTORAL DEGREE 2024

ASSOC. PROF. DR. SITI HAFIZAH AB HAMID
DEPUTY DEAN (ACADEMIC), IAS

Serving the Nation. Impacting the World.



POSTGRADUATE PROGRAMMES 2024/2025

PhD (by Research)

FULL TIME

Min : 4 Semester
Max : 12 Semester

PART TIME

Min : 6 Semester
Max : 16 Semester

Master (by Research)

FULL TIME

Min : 2 Semester
Max : 8 Semester

PART TIME

Min : 4 Semester
Max : 12 Semester

Master (by Coursework)

FULL TIME

Min : 3 Semester
Max : 9 Semester

PART TIME

Min : 5 Semester
Max : 13 Semester

Master (by Mixed Mode)

FULL TIME

Min : 3 Semester
Max : 9 Semester

PART TIME

Min : 6 Semester
Max : 13 Semester

ACADEMIC CALDENDAR & REGISTRATION SCHEDULE

SEMESTER I SESSION 2024/2025

ACADEMIC CALENDAR 2024/2025 ACADEMIC SESSION (MASTER'S AND DOCTORATE LEVEL)			
SEMESTER I			
Orientation Week		29.09.2024	- 06.10.2024
Lectures	7 weeks*	07.10.2024	- 24.11.2024
Mid Semester I Break	1 week	25.11.2024	- 01.12.2024
Lectures	7 weeks*	02.12.2024	- 19.01.2025
Revision Week	1 week*	20.01.2025	- 26.01.2025
Semester I Final Examination	3 weeks*	27.01.2025	- 16.02.2025
Semester I Break	4 weeks	17.02.2025	- 16.03.2025
	<u>23 weeks</u>		
SEMESTER II			
Lectures	7 weeks*	17.03.2025	- 04.05.2025
Mid Semester II Break	1 week	05.05.2025	- 11.05.2025
Lectures	7 weeks*	12.05.2025	- 29.06.2025
Revision Week	1 week*	30.06.2025	- 06.07.2025
Semester II Final Examination	3 weeks*	07.07.2025	- 27.07.2025
Semester II Break	4 weeks	28.07.2025	- 24.08.2025
	<u>23 weeks</u>		
SPECIAL SEMESTER			
Lectures	7 weeks*	28.07.2025	- 14.09.2025
Special Semester Final Examination	1 week*	15.09.2025	- 21.09.2025
Break	1 week	22.09.2025	28.09.2025
	<u>9 weeks</u>		



**Extend until
6th October 2024**

MAYA PORTAL

**2024/2025
SEMESTER I**

**ADMISSION, REGISTRATION & EXAMINATION
SCHEDULE (POSTGRADUATE)**

Offer Letter Acceptance

Level of Study	Student Category	Start Date	End Date
Postgraduate	New Students (Coursework & Mixed Mode)	01.02.2024 (8:30 am)	20.09.2024 (11:59 pm)
	New Students (Research)	01.02.2024 (8:30 am)	19.01.2025 (11:59 pm)

Module Registration & Enrolment Status Activation

Mode of Study	Start Date	End Date
Current Students (Coursework, Mixed Mode & Research)	27.09.2024 (8:30 am)	29.09.2024 (11:59 pm)
New Students (Coursework & Mixed Mode)	30.09.2024 (8:30 am)	02.10.2024 (11:59 pm)
New Students (Research) <i>Module : Research Methodology & Thesis/ Dissertation</i>	30.09.2024 (8:30 am)	18.10.2024 (11:59 pm)
New Students (Research) <i>Module : Thesis/Dissertation only</i>	30.09.2024 (8:30 am)	17.01.2025 (11:59 pm)
Submission of Progress Report <i>For students who have registered for the Dissertation or Thesis Module in Semester I, 2024/2025</i>	16.12.2024	17.01.2025

Examination

Student Category	Start Date	End Date
All Student (Coursework & Mixed Mode)	03.02.2025	16.02.2025

Updated: 29 August 2024

FOR MORE INFORMATION:



@umsitsmaya



umsitsguide.um.edu.my



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ENROLMENT STATUS (ACTIVE)



ENROLMENT STATUS (ACTIVE)

Registered modules

Contact Us

Matric Number



Programme : Master Of Philosophy

Academic Year : 2021/2022

Student Name

Route/Specialisation : Mathematics And Statistics



Enrolment Status : Active student

Registered Modules for 2021/2022 Semester 1 - Research Program

Academic Year	Period slot	Module	Module name	Credit	Occurrence	Registration Status
2021	R1	HMX7002	DISSERTATION	1	1	Enrolled

Total credit hours: 1

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Download

ENROLMENT STATUS:

AK (Active); RE (Ready to Enrol); EP / TP (Examination Period); LPT (Expired and terminated);
GK (failed out from examination); TDU (withdrawal from University)



PART III (MASTER'S DEGREE/DOCTORAL DEGREE)

COURSE REGISTRATION

(1) Candidate of all modes of programme of study **shall renew his candidature** before the commencement of the semester concerned.

(Senate approval 22.07.2021)

Revised

(2) A candidate who does not register within the stipulated duration for the semester concerned will be recorded as **Not Registered**.

(Senate approval 22.07.2021)

Revised

PART III (MASTER'S DEGREE/DOCTORAL DEGREE)
RENEWAL OF CANDIDATURE

Revised

(3) Any candidate who fails to continuously register for a duration of **two (2) Normal Semesters and fail to register the following Normal Semester**, will cease to be a candidate and his studies will be terminated.

(Senate approval 22.07.2021)

PROGRESS REPORT IS **COMPULSORY** FOR RESEARCH MODE

(6) A candidate is required to submit a **research progress report** in accordance with the work schedule and procedures prescribed by the University. The Supervisor, Co-Supervisor and consultant shall **evaluate the candidate's research progress report** in accordance with the work schedule and procedures prescribed by the University for the semester concerned.

(Senate2 approval 25.02.2021)

Revised

PLEASE PUT THIS
IN YOUR CALENDAR
OR AS A REMINDER

(1) A candidate shall submit his dissertation or research report for examination **within the period of his candidature.** For this purpose, the candidate needs to complete at least a minimum duration of study for the Master's Degree programme. Calculation of the minimum duration shall be continuous.

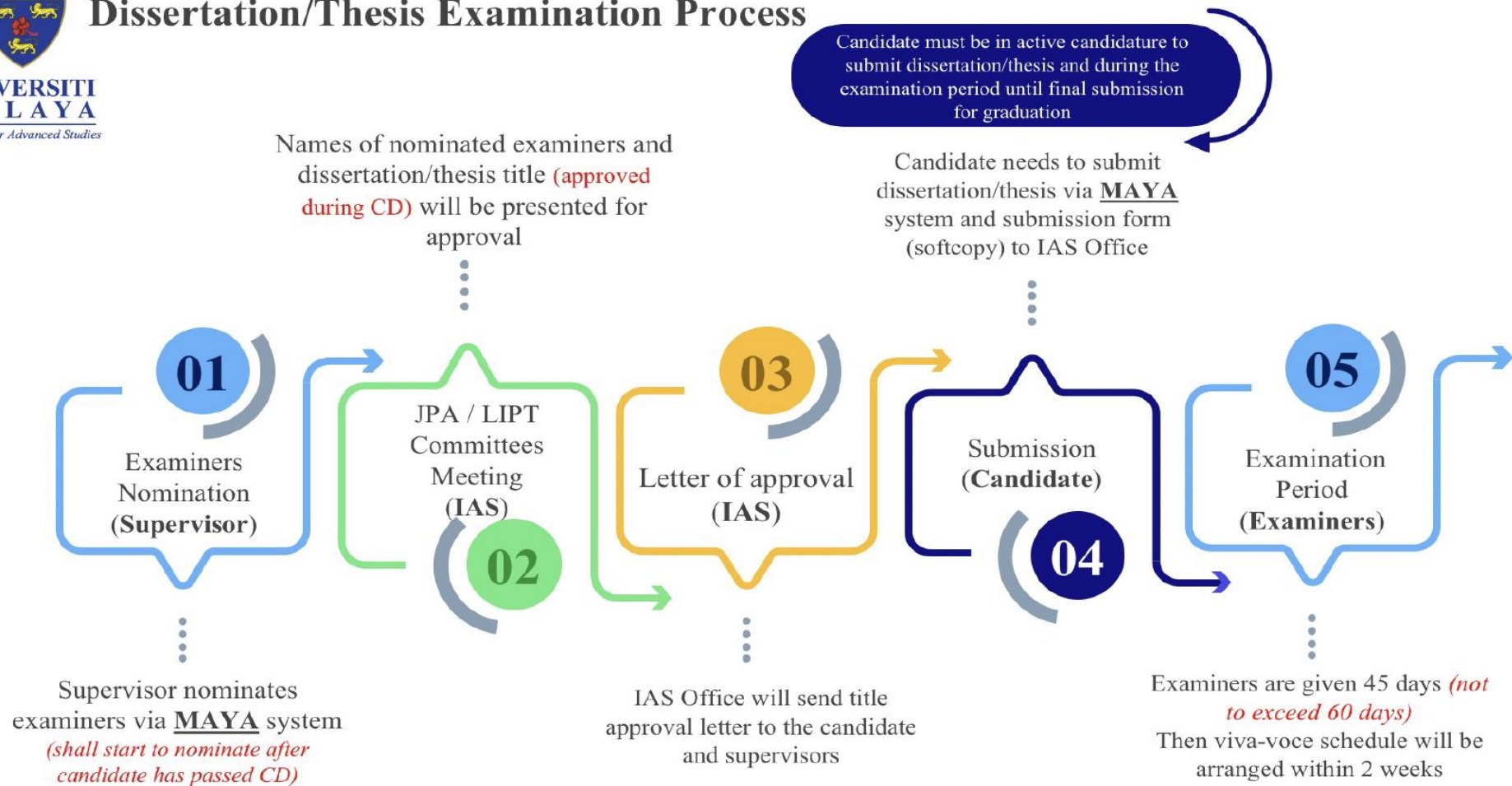
(2) The period that is taken for the examination of the dissertation and any period for corrections or further work on the dissertation as may be required by the Committee of Examiners **shall be counted as part of the maximum period of the candidate's candidature.**

(3) A candidate shall submit his dissertation or research report for examination after the title has been approved within the stipulated duration. A candidate who fails to do so is required to renew the registration for the subsequent semester except if an approval is given by the Dean of the Faculty to extend the submission deadline. If the Dean of the Faculty is the candidate's supervisor, the extension of the submission deadline is subject to the approval by the Deputy Vice-Chancellor concerned.

Please apply for extension when you are in semester 8 (Master) or semester 12 (PhD)



Dissertation/Thesis Examination Process



PART XI (DOCTORAL DEGREE)

AWARDING OF DISTINCTION THESIS

New

Candidates of a programme of study by Research and Mixed Mode are entitled to be awarded a distinction thesis if they fulfil the conditions below:

(1) The thesis is the **first submission for examination**;

(2) **Not exceeding the maximum** duration of study;

(3) **Recommended excellent by one of the examiners** in the examiner's report ;

(4) The performance of the candidate during **viva voce examination is excellent**;

(5) The research output has been published or accepted for publication as prescribed for the requirement for graduation of the programme; and

(6) **Recommended by the Committee of Examiners.**

(Senate approval 23.07.2020)

GRADUATE ON TIME (GOT)

Candidates are considered graduate on time if the PhD result awarded by the senate within 42 months from the month registered.

GUIDELINE FOR PUBLICATION

GUIDELINES FOR PUBLICATION IN FULFILMENT OF GRADUATION REQUIREMENTS FOR POSTGRADUATE CANDIDATES

Publication(s) produced by postgraduate candidates in fulfilment of graduation requirements must comply with the following criteria:

CRITERIA	REMARK
1. Type of Publications	<p>(1) Research article or review article in journals indexed in:</p> <p>(a) Web of Science (WoS) Core Collection databases (https://apps.webofknowledge.com)</p> <ul style="list-style-type: none"> • Science Citation Index Expanded TM • Social Sciences Citation Index and • Arts & humanities Citation Index <p>(b) *Scopus (https://www.scopus.com/);or</p> <p>(c) *Malaysian Citation Index (MyCite)(http://www.mycite.my/)</p> <p>(2)*Books published by publishers listed in:</p> <p>(a) Web of Science (WoS) Master Book List (http://wokinfo.com.com/mbl/publishers/)</p> <p>(b) Malaysian Scholarly Publishing Council or Majlis Penerbitan Ilmiah Malaysia (MAPIM) (https://www.um.edu.my/research-and-community/information-for-researchers/downloads/myra)</p> <p>(c) Any publishers listed and recognized by Academic Responsible Centre (PTj)</p> <p>*Only applicable to candidate pursuing programmes in the field of Arts and Social Sciences.</p>
2. Authorship	<p>Publications must be published with the supervisor(s). The supervisor shall act as the corresponding author. In the event that the candidate has more than one supervisor, one of them shall be the corresponding author.</p> <p>The candidate must be the first author, or either the second or subsequent author after the supervisor(s), or the first student author. In the event, two or more candidates co-author in an article, only one candidate is allowed to use this article to fulfil his/her graduation requirement.</p>

3. Authorship Agreement	Candidate must provide a copy of authorship document that was submitted to the respective publishers (e.g. Authorship Agreement/Form or Statement of Authorship or cover letter of article submission), confirming all the named authors have agreed to publication.
4. Timing	Publications accepted must be within the candidature of the candidate.
5. Topic of publications	Publications must be related and conform to the candidate's research in his/her thesis/dissertation.
6. Affiliation	Publications must carry the affiliation of the department and/or faculty where the candidate is registered.
7. Blacklisted journals	<p>Publications in journals blacklisted by the Malaysian Ministry of Higher Education (MoHE) are not accepted:</p> <ol style="list-style-type: none"> (1) Academic Journal (www.academicjournals.org); (2) Euro Journal Inc (www.eurojournals.com); (3) Common Ground Publishing (www.commongroundpublishing.com) (4) Africa World Press Inc. (www.africaworldpressbooks.com) (5) Publications in Probable Predatory Journals according to Beall's List (http://scholarlyoa.com/publishers/) <p>The list of blacklisted journals is subject to change from time to time according to MoHE.</p>
8. Completion Period	<p>Candidates who have completed the examination of their thesis /dissertation must fulfil the publication requirement as set by the University before the expiry of their maximum period of candidature.</p> <p>If the candidates fail to fulfil the publication requirement within the approved period, they will be terminated from the program of study and considered as failed.</p>

POSTGRADUATE CONFERENCE SPONSORSHIP FUNDING TO FULFILL PHD SEMINAR

1

INSTITUTE FOR ADVANCED STUDIES (IAS)
UNIVERSITI MALAYA
IAS PG CONFERENCE SPONSORSHIP
FUND RULES & GUIDELINES

1. OBJECTIVE

To offer financial assistance to Ph.D. students who have passed their Candidature Defense, enabling them to participate in an international conference abroad to fulfill the requirements of their thesis seminar.

2. APPLICANT ELIGIBILITY

- 2.1. The applicant must be an Institute for Advanced Studies (IAS) postgraduate research student and be in an Active or Examination Period status when the application is made.
- 2.2. The applicant must present oral papers only.
- 2.3. The applicant must publish in indexed journals (WoS or Scopus) based on the accepted papers.
- 2.4. The applicant must complete and pass the Candidature Defense seminar.
- 2.5. The applicant must get approval from the supervisor.
- 2.6. The conference proceedings must be indexed.
- 2.7. All eligible PhD students are entitled to **ONE** sponsorship only during their candidature.

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3. AMOUNT OF SPONSORSHIP

- 3.1. The maximum ceiling amount of sponsorship is **RM 3,000.00** for international conferences only.

4. APPLICATION PROCESS

- 4.1. The IAS PG Conference Sponsorship Application Form must be submitted to IAS at least four weeks before the conference date.

5. REQUIRED DOCUMENTS

- 5.1. The completed IAS PG Conference Sponsorship Application Form.
- 5.2. The completed Claiming Personal Travel to Overseas Form.
- 5.3. The Appendix A (e-Payment form)

Both form can be downloaded from the following [link](#):-

<https://ias.um.edu.my/downloadable-form>

- 5.4. Attach the following documents together with the application form:

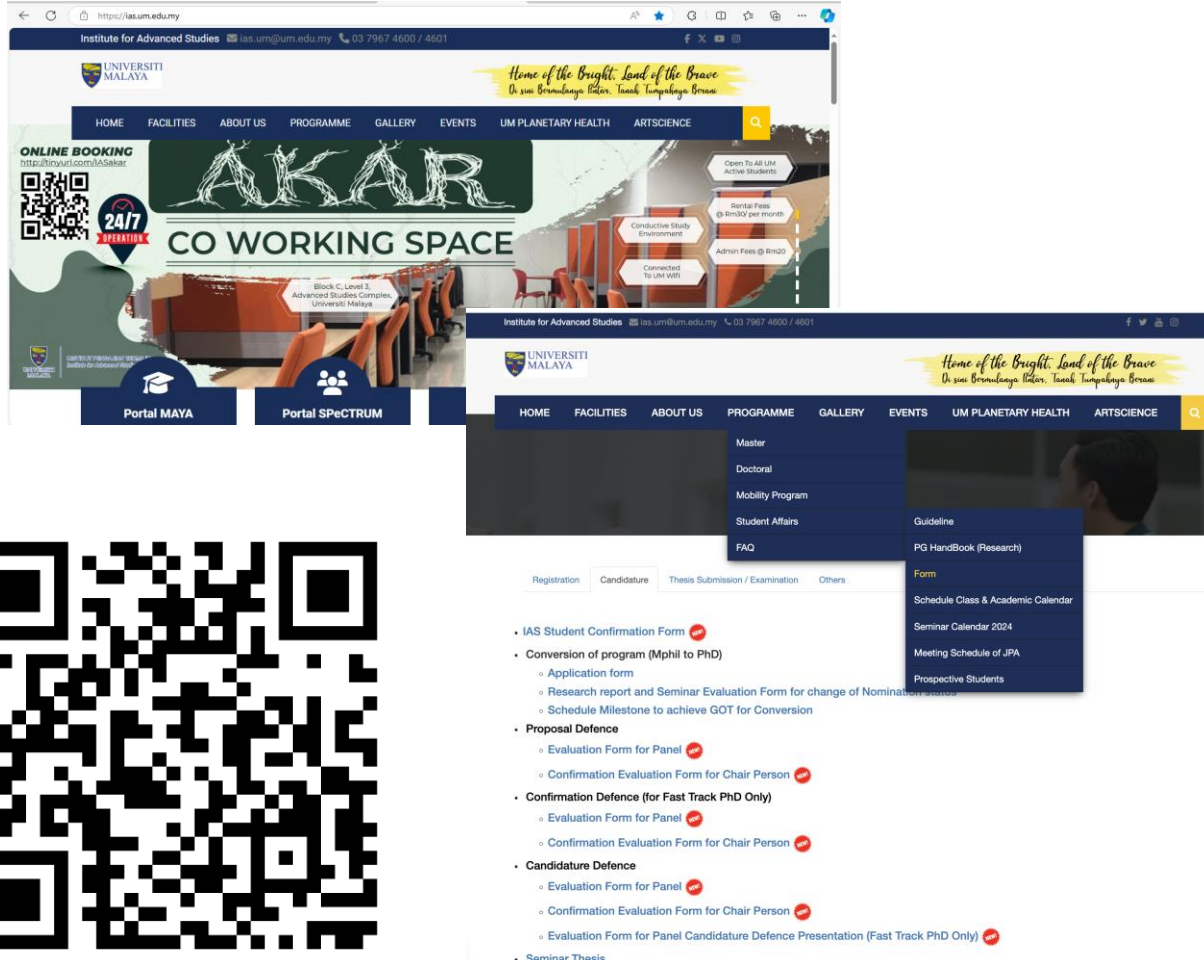
- Proof of Acceptance, e.g., letter or e-mail of acceptance.
- Billed invoice with the **invoice no/order no/reference no.** (the invoice attached must be an invoice BEFORE the payment is made)
- The name of the applicant must be the same as the payer.
- A copy of the manuscript's front page with the contributors' names and addresses.
- Approval / permission letter for travel from Global Engagement (umglobe.um.edu.my)

- 5.5. Please email the completed application forms with the documents needed to TDIT's office at tdekan_ias@um.edu.my.

- 5.6. The processing of the application may take up to four weeks

Upon approval of each application, the funds will be disbursed to the applicant's account via Electronic Funds Transfer (EFT) by the UM Bursar.

IAS WEBSITE



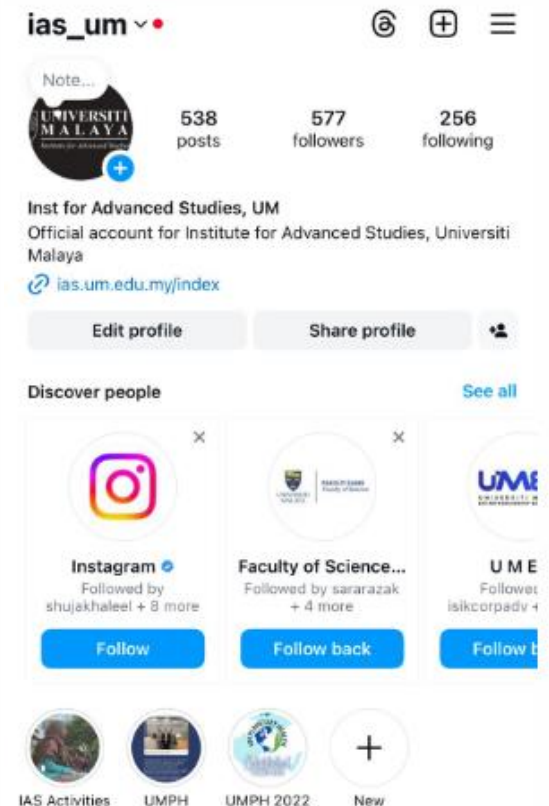
Telegram (for announcement)

[Institute for Advanced Studies \(um.edu.my\)](https://um.edu.my)

IAS SOCIAL MEDIA



Facebook Page



Instagram

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THANK YOU

Sometimes, it's better to be alone. Nobody can hurt you - Hercules

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