**LAMPIRAN 3**

**Graduate on Time Schedule - Full Time Candidate**

**Major Administrative and Regulatory Milestones for Conversion from Master’s by Research to Doctoral by Research**

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| **Sem.** | **Activities** | **Output/Milestone** |
| 1# | Register for Research Methodology Course and other courses as in SPI\* | * Complete Research Methodology course * Fulfil language requirements |
| Attend *Bahasa Melayu* course\*\*  Attend English language course\*\*\* |
| Conduct Literature Review |
| Preparation for Proposal Defence |
| Attend Upskill program by Faculty - familiarization with use of reference management software, Turnitin, editing software, data analysis and research tools |
| 2 | Extend Introduction section in proposal as Chapter 1 draft | * Literature Review * Thesis Plan/Outline of Thesis |
| Complete Literature Review |
| Conduct pilot study/ planning & setting up of experiment/ start data collection |
| Present Proposal Defence |
| Attend upskill program by Faculty |
| 3@ | Investigation and development of the proposed solutions | * Submission of first publication+ |
| Data analysis |
| Preparation of manuscripts for submission of Publication |
| Report Writing for Conversion Seminar |
| Present Conversion Seminar |
| Attend upskill program by Faculty |
| 4 | Experimentation and/or data analysis | * Submission of second publication+ * Complete drafts of three chapters |
| Thesis write-up (Chapter 1 - 3) |
| Preparation for Candidature Defence |
| Preparation of manuscripts for submission of Publication |
| Attend upskill program by Faculty |
| 5 | Complete thesis write-up for remaining chapters | * Complete thesis draft |
| Present Candidature Defence |
| Submit notice to Supervisor for thesis submission |
| Preparation for Thesis Seminar |
| 6 | Present Thesis Seminar | * Submission of thesis * Complete *viva voce* |
| Finalize and submit thesis |
| Preparation for *viva voce* |

**Notes:**

# Candidate is registered for a Master’s programme by Research

\* SPI refers toStructure of Programme of Study and is applicable to Mixed Mode, Coursework and Clinical candidates.

\*\* Applicable to all international candidates.

\*\*\* Applicable to international candidates who are writing their theses in languages other than English.

@ Candidate shall register’s for Doctoral by Research programme in the subsequent semester after Senate’s approval. Candidates unsuccessful in conversion seminar shall continue with the Master’s programme.

+ Refer to publication requirement by programme of study (Science and non-Science).