# GUIDELINES & REGULATIONS



Attention to all students and staff!

# The Rules:

# 1. Operating Hours:

Open daily from 9:00 am to 5:00 pm.

# 2. Respectful Behaviour:

Be considerate to others; avoid disruptive actions.

#### 3.No Food in the Area

Food and drink is not allowed in the designated student area or room

#### **4.Cleanliness:**

Tidy up before leaving and return furniture to its place.

# **5.Personal Belongings:**

Don't leave items unattended; the lounge isn't responsible for lost items.

### 6. Furniture and Equipment:

Handle carefully; don't move large items without permission.

#### 7. Quiet Study Area:

Keep noise down in designated quiet areas.

#### 8. Closing Time:

Leave by 5:00 pm; reminders will start 15 minutes prior,

### 9. Respect the Space:

No vandalism or damage; it will lead to disciplinary action.

0000

Have a good day!