

**INSTITUTE FOR ADVANCED STUDIES (IAS)
UNIVERSITI MALAYA
IAS PG CONFERENCE SPONSORSHIP
FUND RULES & GUIDELINES**

1. OBJECTIVE

To encourage and provide financial support for all IAS Postgraduate students, who have passed their Candidature Defense to attend international conferences overseas.

2. APPLICANT ELIGIBILITY

- 2.1. The applicant must be an Institute for Advanced Studies (IAS) postgraduate research student and be in an Active or Examination Period status when the application is made.
- 2.2. The applicant must present oral papers only.
- 2.3. The applicant must publish in indexed journals (WoS or Scopus) based on the accepted papers.
- 2.4. The applicant must complete and pass the Candidature Defense seminar.
- 2.5. The applicant must get approval from the supervisor.
- 2.6. The conference proceedings must be indexed conference proceedings.
- 2.7. All eligible PG students are entitled to **ONE** sponsorship only during their candidature.

3. AMOUNT OF SPONSORSHIP

3.1. The maximum ceiling amount of sponsorship is RM 2,000.00 for international conferences only.

4. APPLICATION PROCESS

4.1. Complete the IAS PG Conference Sponsorship Application Form must be submitted to IAS no less than 4 weeks before the conference date.

5. REQUIRED DOCUMENTS

5.1. The completed IAS PG Conference Sponsorship Application Form can be downloaded from the following link:

<https://ias.um.edu.my/downloadable-form>

5.2. Attach the following documents together with the application form:

- Proof of Acceptance, e.g., letter or e-mail of acceptance.
- Billed invoice with the **invoice no/order no/reference no.** (the invoice attached must be an invoice BEFORE the payment is made)
- The name of the applicant must be the same as the payer.
- A copy of the manuscript's front page with the contributors' names and addresses.

5.3. Please email the completed application forms with the documents needed to TDIT's office at tdekan_ias@um.edu.my.

5.4. The application will be processed for up to 4 weeks.

For every successful application, the applicant's account will be paid by UM Bursar through EFT.