RESEARCH PROJECT FOR COURSEWORK PROGRAM
(Master of Agricultural Biosecurity)

START

01

Students are required to submit the Application for Appointment of Supervisor form via email to ias.um@um.edu.my.
(Week 14, Semester I)
IAS website at:
ias.um.edu.my → Student Affairs → Forms

02

Approval by the Deputy Dean of Higher Degree Studies or the Higher Degree Committee (JKIT)

03

The IAS admin will update the research title and supervisor details in the MAYA system.

04

The Course Coordinator or Supervisor shall nominate and appoint the examiner. The appointment will subsequently be tabled at the Higher Degree Committee Meeting (JKIT)
(Week 14, Semester II)

05

Students are required to submit the completed Research Project and presentation slides together with the completed "Submission of Report for Supervisor Examination Form (Before Presentation)" via email at ias.um@um.edu.my
(Week 5, Special Semester)
The form is available on the IAS website at:
ias.um.edu.my → Student Affairs → Forms

06

The IAS Administration will schedule the presentation and issue the formal invitation to the appointed examiner and students. The following documents will be provided together with the invitation:

- Research Project
- Examiner's Evaluation Form
- Supervisor's Evaluation Form
- Presentation Evaluation Form

07

Student Presentation
(Physical / Online)
(Early Week 6, Special Semester)

08

The examiner is required to submit all assessment reports, comments, and completed evaluation forms in 3 WORKING DAYS to the IAS Administration Office via email at ias.um@um.edu.my

(Week 6 , Special Semester)

09

The IAS Administration will email the examiner's comments and evaluation feedback to the student for reference and the necessary revisions.

10

The student is required to submit the final Research Project in PDF format, together with the duly completed "Submission of Research Project for Supervisor Examination" form via email at ias.um@um.edu.my
(Week 8, Special Semester)

The form is available on the IAS website at:
ias.um.edu.my → Student Affairs → Forms

END